



Meetings are held at the  
Ilwaco Community Building Meeting Room  
158 First Ave North in Ilwaco, WA

**CITY OF ILWACO  
CITY COUNCIL MEETING**

**Tuesday, June 10, 2013**

**6:00 p.m. REGULAR COUNCIL MEETING  
AGENDA**

**A. Call to order**

**B. Flag Salute**

**C. Roll Call**

**D. Approval of Agenda**

**E. Consent Agenda**

All matters, which are listed within the consent section of the agenda, have been distributed or made available for review to each member of the council prior to the meeting. Items listed are considered routine and will be enacted with one motion unless a council member specifically requests it to be removed from the Consent Agenda to be considered separately. The staff recommends the approval of the following items:

1. Approval of Minutes (TAB 1)
  - a. May 28, 2013, Regular City Council Meeting
  - b. June 5, 2013, Special Meeting
2. Claims & Vouchers (TAB 2)
  - a. Checks: 35457 to 35466 + Electronic \$ 29,824.82
  - b. Checks: 35467 to 35512 \$ 58,481.71

GRAND TOTAL: \$ 88,306.53

**F. Reports**

1. Staff Reports (TAB 3)
  - a. Police chief's written report for May 2013
2. Council Reports
3. Mayor's Report

**G. Comments of Citizens and Guests Present**

At this time, the mayor will call for any comments from the public on any subject not on the agenda. Please limit your comments to five (5) minutes. The City Council does not take any action or make any decisions during public comment. To request an item be added to a future agenda, please contact the city clerk for the council rules of procedure for agenda items.

**H. Business**

1. None

**I. Discussion**

1. Contract for public defender services—*Cassinelli* (TAB 9)
2. Reject Indian Creek Reservoir bids—*Cassinelli* (TAB 10)
3. USDA applications for Sahalee water and sewer improvements—*Chambreau* (TAB 11)

**J. Correspondence and Written Reports**

1. None

**K. Future Discussion/Agendas**

1. Amended Procedures Ordinance—*City Planner*

**N. Adjournment**

**O. Upcoming Meetings**

COUNCIL/COMMISSION	PURPOSE	DAY	DATE	TIME	LOCATION
City Council	Parks Planning Workshop Regular Meeting	Monday	06/24/13	5:00 p.m. 6:00 p.m.	Community Building
Planning Commission	Regular Meeting (meetings subject to cancellation if there is no business to transact)	Tuesday	06/18/13	6:00 p.m.	Community Building
Parks Commission	Regular Meeting	Friday	06/14/13	7:15 p.m.	Community Building



**CITY OF ILWACO  
CITY COUNCIL MEETING  
Tuesday, May 28, 2013**

**A. Call to Order**

Mayor Cassinelli called the meeting to order at 6:01 p.m.

**B. Flag Salute**

The Pledge of Allegiance was recited.

**C. Roll Call**

Present: Mayor Cassinelli and Councilmembers Jensen, Mulinix, Marshall, Chambreau and Forner.

**D. Approval of Agenda**

Councilmember Marshall requested the Discussion items be addressed before the Business items as he could not attend the entire meeting.

**ACTION: Motion to approve agenda as amended (Marshall/Mulinix). 5 Ayes 0 Nays 0 Abstain.**

**E. Presentation**

1. Monica Younger presented data collected by the local WellSpring Youth Coalition for the Let's Draw the Line Campaign.

**F. Reports**

**1. Staff Reports**

- a. Fire Chief Tom Williams made the council aware of his recent meeting with Ilwaco Fish and of the county-wide drill scheduled at Discovery Heights.
- b. Treasurer Elaine McMillan provided a written report. She reported to the council that the 2012 Annual Report had been filed after a review by the Finance Committee. The audit will be conducted June 17<sup>th</sup> through 28<sup>th</sup>. A workshop will be scheduled to discuss the financing of the Sahalee water and sewer projects.

**2. Council Reports**

- a. Councilmember Jensen reported that the gate to the new dock area at Black Lake had been installed. He is working on a design for the new ramp at City Hall and encouraged the audience to visit the maritime memorial under the bridge in Astoria.
- b. Councilmember Mulinix mentioned that Austin Autelett should be recognized for his work on the installation of the new dock at Black Lake. She also discussed the printing of anchors that will be done along School Road and Brumbach by another Eagle Scout. She reminded everyone of the AquaEd event on Saturday at the Port of Ilwaco during Saturday Market.



- c. Councilmember Chambreau told of the two-day offshore energy workshop he attended. He had talked with Nick Haldeman regarding the ideas the Parks and Recreation Commission are investigating.
- d. Councilmember Forner had participated in a surf rescue drill, the disaster preparedness fair and various Loyalty Day's activities.

**3. Mayor's Report**

Mayor Cassinelli attended the signing of ESB 5603 in Olympia and the monthly Pacific County Council of Governments meeting.

**G. Approval of Consent Agenda**

Including Checks 35418 to 35419 + electronic totaling \$16,533.34 and Checks 35420 to 35456 totaling \$65,308.30.

**ACTION: Motion to approve the consent agenda (Mulinix/Marshall). 5 Ayes 0 Nays 0 Abstain.**

**H. Comments of Citizens and Guests present**

**I. Discussion**

**1. Contract for professional IT services**

Councilmember Marshall expressed concern that one of the providers cost 50% more than the other with no compelling information as to why. He said that he was not familiar with MossyTech. Councilmember Forner stated that information from some of the references would have been nice to have. Councilmember Chambreau thought it was challenging to arrive at a decision based on the information. Councilmember Mulinix wished there had been a better breakdown of what MossyTech could provide. Discussion ensued regarding providing MossyTech the IT assessment and asking them for a proposal.

**2. First Avenue North Sewer Improvements & Brumbach Avenue Overlay**

Mayor Cassinelli presented the item. Councilmember Marshall questioned how the additional debt service was provided for in the five-year proforma. He additionally expressed concerns regarding Seaview Sewer District's participation. Discussion ensued regarding the Seaview Sewer District contract. Councilmember Jensen questioned the time allowed to award the project. Councilmember Mulinix suggested the mayor approach Gary Kobes about project management and talk to Gray & Osborne regarding concerns about construction management.

**ACTION: Move to business at next meeting.**

Councilmember Marshall left the meeting.

**J. Business**

**1. Six-Year Transportation Plan**

**ACTION: Motion to adopt the proposed resolution revising and extending the six-year transportation improvement program from 2014-2019 (Chambreau/Forner). 4 Ayes 0 Nays 0 Abstain.**



**2. 2013 First Budget Amendment**

**ACTION: Motion to adopt the 2013 first budget amendment ordinance as presented (Jensen/Mulinix). Roll call vote: 4 Ayes 0 Nays 0 Abstain.**

**K. Correspondence and Written Reports**

**L. Adjournment**

Councilmember Jensen advised that he will not be able to attend the June 10<sup>th</sup> meeting.

**ACTION: Motion to adjourn the meeting (Chambreau/Forner).** Mayor Cassinelli adjourned the meeting at 7:17 p.m.

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Mike Cassinelli, Mayor

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Elaine McMillan, Treasurer



**CITY COUNCIL  
Special Council Meeting  
Wednesday, June 5, 2013**

**A. Call to Order**

Mayor Cassinelli opened the special meeting at 6:00 p.m.

**B. Present**

Councilmembers: Gary Forner, Jon Chambreau, and David Jensen.  
Treasurer Elaine McMillan.

**C. Approval of Agenda: Motion to approve the agenda (Chambreau/Forner) 3 Ayes 0 Nays 0 Abstain**

**D. Business**

**1. First Avenue North Sewer Improvements & Brumbach Avenue Overlay Project –**

Mayor Cassinelli explained the First Avenue sewer line portions of the project that were city lines versus joint transmission lines. He discussed his meetings with the Seaview Sewer District chair and assured the council that he would continue to work with the district on the issue. Councilmembers Jensen and Forner both mentioned that they felt the project should not be held up.

**ACTION: Motion to authorize the mayor to execute the loan amendment upon review of the city attorney for increased funding of the First Avenue sewer project from the Department of Ecology State Revolving Loan Fund in the amount of \$166,242 for the total available funds of \$960,242 (Forner/Jensen). 3 Ayes 0 Nays 0 Abstain.**

**ACTION: Motion to authorize the mayor to award the bid and enter into a contract for the First Avenue North Sewer Improvement and Brumbach Overlay project to Rognlin's LLC based on their bid of \$976,533.45, contingent upon the execution of the increased funding by the Department of Ecology (Jensen/Chambreau). 3 Ayes 0 Nays 0 Abstain.**

**ACTION: Motion to authorize the mayor to execute the TIB Consultant Supplemental Agreement with Gray & Osborne in the amount of \$19,453 for the construction management services for the Brumbach Overlay project (Chambreau/Forner). 3 Ayes 0 Nays 0 Abstain.**

**E. Discussion**

- 1. School Road Project –** The treasurer explained that construction close out was imminent, and Gray & Osborne would like to have the council's current position regarding imposing liquidated damages. The council will need to accept the project once the close out documentation is received. The council was reminded of the position the Transportation Improvement Board had given. Councilmember Jensen mentioned that he had previously discussed his concerns and felt the TIB was not handling taxpayer dollars as well as they should; however, he was okay with not pursuing liquidated damages. Councilmember Forner and Chambreau each noted that they had no problem, at this time, with foregoing liquidated damages.

**F. Adjournment: Motion to adjourn (Chambreau) at 6:22 p.m.**

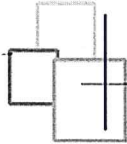
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Mike Cassinelli, Mayor

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Elaine McMillan, Treasurer





## Register

Number	Name	Print Date	Clearing Date	Amount
<b>Bank of the Pacific</b>				
<b>Check</b>				
<u>35467</u>	A & E Security Solutions, Inc.	6/10/2013		\$329.25
<u>35468</u>	A-1 Redi Mix	6/10/2013		\$260.06
<u>35469</u>	ABECO Office Systems	6/10/2013		\$71.93
<u>35470</u>	Ace Industrial Supply	6/10/2013		\$1,547.68
<u>35471</u>	Action Training	6/10/2013		\$2,611.15
<u>35472</u>	ALS Environmental	6/10/2013		\$50.00
<u>35473</u>	Alsco-American Linen Div.	6/10/2013		\$34.70
<u>35474</u>	Arthur J Gallagher Rms, Inc.	6/10/2013		\$158.00
<u>35475</u>	Art's Auto Parts, Inc.	6/10/2013		\$37.72
<u>35476</u>	Cartomation, Inc.	6/10/2013		\$50.00
<u>35477</u>	Chinook Observer	6/10/2013		\$279.40
<u>35478</u>	City of Ilwaco	6/10/2013		\$4,220.56
<u>35479</u>	City of Long Beach	6/10/2013		\$15,261.69
<u>35480</u>	Clatsop Power Equip Inc	6/10/2013		\$25.96
<u>35481</u>	Dennis CO	6/10/2013		\$353.52
<u>35482</u>	Englund Marine Supply Inc	6/10/2013		\$204.33
<u>35483</u>	Fastenal Company	6/10/2013		\$179.91
<u>35484</u>	Goulter Diamond Bar Ranch	6/10/2013		\$1,333.33
<u>35485</u>	IPFS Corporation	6/10/2013		\$5,515.21
<u>35486</u>	Kubwater Resources Inc.	6/10/2013		\$1,373.66
<u>35487</u>	Lake Whatcom Water and Sewer District	6/10/2013		\$6,000.00
<u>35488</u>	Lakeside Industries, Inc.	6/10/2013		\$1,289.97
<u>35489</u>	LEAF	6/10/2013		\$129.88
<u>35490</u>	Lindstrom & Son Construction Inc.	6/10/2013		\$1,096.33
<u>35491</u>	Michael S. Turner	6/10/2013		\$412.00
<u>35492</u>	Nancy McAllister	6/10/2013		\$412.00
<u>35493</u>	North Central Laboratories	6/10/2013		\$258.38
<u>35494</u>	Oman & Son	6/10/2013		\$286.82
<u>35495</u>	One Call Concepts, Inc.	6/10/2013		\$43.02
<u>35496</u>	Peninsula Sanitation Service, Inc.	6/10/2013		\$425.64
<u>35497</u>	Peninsula Visitors Bureau	6/10/2013		\$7,500.00
<u>35498</u>	Sid's IGA	6/10/2013		\$23.94
<u>35499</u>	Sunset Auto Parts Inc.	6/10/2013		\$146.87
<u>35500</u>	Tangly Cottage Gardening	6/10/2013		\$714.26
<u>35501</u>	Tidy By The Sea, LLC	6/10/2013		\$390.00
<u>35502</u>	US Postmaster	6/10/2013		\$106.00
<u>35503</u>	USA Blue Book	6/10/2013		\$481.09
<u>35504</u>	Verizon Wireless	6/10/2013		\$102.20
<u>35505</u>	Visa	6/10/2013		\$244.54
<u>35506</u>	WA State Dept. of Ecology *	6/10/2013		\$2,359.44
<u>35507</u>	WA State Dept. of Health	6/10/2013		\$778.00
<u>35508</u>	Wadsworth Electric	6/10/2013		\$523.91
<u>35509</u>	Wilcox & Flegel Oil Co.	6/10/2013		\$206.36
<u>35510</u>	William R. Penoyar, Attorney at Law	6/10/2013		\$412.00
<u>35511</u>	Department of Licensing	6/10/2013		\$25.00
<u>35512</u>	Pacific CO Auditor	6/10/2013		\$216.00
<b>Total Check</b>				<b>\$58,481.71</b>
<b>Total 8023281</b>				<b>\$58,481.71</b>
<b>Grand Total</b>				<b>\$58,481.71</b>

### CERTIFICATION

We, the undersigned do hereby certify under penalty of perjury that the material have been furnished, the services rendered or the labor performed that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of

a contractual obligation. The voucher numbers \_\_35467\_\_ through \_\_35512\_ are approved for payment in the amount of: \$58,481.71

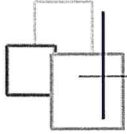
This \_\_\_\_\_ day of \_\_\_\_\_, 2013

\_\_\_\_\_  
Council member

\_\_\_\_\_  
Council member

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Council member



## Voucher Directory

Vendor	Number	Reference	Account Number	Description	Amount
A & E Security Solutions, Inc.					
	35467	2013 - June - First meeting			
		Invoice - 6/4/2013 10:34:33 AM			
		109801			
		001-000-000-514-20-31-00		Office & Operating Supplies	\$65.85
		001-000-000-522-10-31-00		Office & Operating Supplies	\$65.85
		101-000-000-543-30-30-00		Office And Operating	\$65.85
		401-000-000-534-00-31-00		Operation & Maintenance	\$65.85
		409-000-000-535-00-31-01		Operations And Maintenance	\$65.85
		Total Invoice - 6/4/2013 10:34:33 AM			\$329.25
	Total 35467				\$329.25
Total A & E Security Solutions, Inc.					
A-1 Redi Mix					
	35468	2013 - June - First meeting			
		Invoice - 6/4/2013 10:28:51 AM			
		5699			
		001-000-000-576-80-48-00		Repairs & Maintenance	\$181.37
		Total Invoice - 6/4/2013 10:28:51 AM			\$181.37
		Invoice - 6/4/2013 10:28:17 AM			
		14819			
		401-000-000-534-00-48-01		Water Line Replacement	\$51.74
		Total Invoice - 6/4/2013 10:28:17 AM			\$51.74
		Invoice - 6/4/2013 10:26:37 AM			
		540			
		401-000-000-534-00-48-01		Water Line Replacement	\$26.95
		Total Invoice - 6/4/2013 10:26:37 AM			\$26.95
	Total 35468				\$260.06
Total A-1 Redi Mix					
ABECO Office Systems					
	35469	2013 - June - First meeting			
		Invoice - 6/5/2013 11:49:39 AM			
		1210937-0			
		001-000-000-514-20-31-00		Office & Operating Supplies	\$17.98
		101-000-000-543-30-30-00		Office And Operating	\$17.98
		401-000-000-534-00-31-00		Operation & Maintenance	\$17.98
		409-000-000-535-00-31-01		Operations And Maintenance	\$17.99
		Total Invoice - 6/5/2013 11:49:39 AM			\$71.93
	Total 35469				\$71.93
Total ABECO Office Systems					
Ace Industrial Supply					
	35470	2013 - June - First meeting			
		Invoice - 6/4/2013 10:30:33 AM			
		1261083			
		001-000-000-576-80-31-00		Office & Operating Supplies	\$240.63
		401-000-000-534-00-31-00		Operation & Maintenance	\$240.63
		408-000-000-531-38-31-01		Operations & Maintenance	\$240.62
		409-000-000-535-00-31-01		Operations And Maintenance	\$240.62
		Total Invoice - 6/4/2013 10:30:33 AM			\$962.50
		Invoice - 6/4/2013 10:30:34 AM			
		1259733			
		001-000-000-576-80-31-00		Office & Operating Supplies	\$99.00
		401-000-000-534-00-31-00		Operation & Maintenance	\$99.00
		408-000-000-531-38-31-01		Operations & Maintenance	\$99.00
		409-000-000-535-00-31-01		Operations And Maintenance	\$99.00
		Total Invoice - 6/4/2013 10:30:34 AM			\$396.00
		Invoice - 6/4/2013 11:19:36 AM			
		1261013			
		409-000-000-535-00-31-01		Operations And Maintenance	\$189.18
		Total Invoice - 6/4/2013 11:19:36 AM			\$189.18
	Total 35470				\$1,547.68
Total Ace Industrial Supply					
Action Training					
	35471	2013 - June - First meeting			
		Invoice - 6/4/2013 10:33:49 AM			
		001-000-000-522-10-31-01		Training/attendance	\$2,611.15
		Total Invoice - 6/4/2013 10:33:49 AM			\$2,611.15
	Total 35471				\$2,611.15
Total Action Training					
ALS Environmental					
	35472	2013 - June - First meeting			
		Invoice - 6/4/2013 4:52:48 PM			



	51-221722-0		
	401-000-000-534-00-31-00	Operation & Maintenance	\$50.00
Total Invoice - 6/4/2013 4:52:48 PM			\$50.00
Total 35472			\$50.00
Total ALS Environmental			\$50.00
AlSCO-American Linen Div.			
35473			
	2013 - June - First meeting		
Invoice - 6/4/2013 10:34:58 AM			
LPOR961080			
001-000-000-576-80-31-00	Office & Operating Supplies		\$8.68
101-000-000-543-30-30-00	Office And Operating		\$8.68
401-000-000-534-00-31-00	Operation & Maintenance		\$8.68
409-000-000-535-00-31-01	Operations And Maintenance		\$8.66
Total Invoice - 6/4/2013 10:34:58 AM			\$34.70
Total 35473			\$34.70
Total AlSCO-American Linen Div.			\$34.70
Arthur J Gallagher Rms, Inc.			
35474			
	2013 - June - First meeting		
Invoice - 6/4/2013 10:35:21 AM			
533137			
401-000-000-534-00-31-06	Office & Customer Service		\$79.00
409-000-000-535-00-31-08	Office Supplies & Customer Service		\$79.00
Total Invoice - 6/4/2013 10:35:21 AM			\$158.00
Total 35474			\$158.00
Total Arthur J Gallagher Rms, Inc.			\$158.00
Art's Auto Parts, Inc.			
35475			
	2013 - June - First meeting		
Invoice - 6/5/2013 12:15:32 PM			
109436			
001-000-000-576-80-31-00	Office & Operating Supplies		\$9.43
401-000-000-534-00-31-00	Operation & Maintenance		\$9.43
408-000-000-531-38-31-01	Operations & Maintenance		\$9.43
409-000-000-535-00-31-01	Operations And Maintenance		\$9.43
Total Invoice - 6/5/2013 12:15:32 PM			\$37.72
Total 35475			\$37.72
Total Art's Auto Parts, Inc.			\$37.72
Cartomation, Inc.			
35476			
	2013 - June - First meeting		
Invoice - 6/4/2013 9:52:33 AM			
001-000-000-557-20-41-00	Ilwaco Web Page		\$50.00
	GIS map storage		
Total Invoice - 6/4/2013 9:52:33 AM			\$50.00
Total 35476			\$50.00
Total Cartomation, Inc.			\$50.00
Chinook Observer			
35477			
	2013 - June - First meeting		
Invoice - 6/4/2013 10:36:24 AM			
17936			
001-000-000-511-30-44-00	Official Publications		\$47.20
Total Invoice - 6/4/2013 10:36:24 AM			\$47.20
Invoice - 6/5/2013 12:14:38 PM			
MQ35708			
001-000-000-573-90-49-00	Black Lake Fishing Derby		\$232.20
Total Invoice - 6/5/2013 12:14:38 PM			\$232.20
Total 35477			\$279.40
Total Chinook Observer			\$279.40
City of Ilwaco			
35478			
	2013 - June - First meeting		
Invoice - 6/4/2013 10:36:53 AM			
001-000-000-511-60-47-02	City Sewer - Museum		\$37.10
001-000-000-514-20-47-02	Water - City Hall		\$53.78
001-000-000-514-20-47-03	Sewer - City Hall		\$78.64
001-000-000-514-20-47-04	Storm Drainage		\$25.10
001-000-000-522-50-47-01	Water		\$191.47
001-000-000-522-50-47-02	Sewer		\$297.69
001-000-000-522-50-47-03	Storm Drainage		\$61.14
001-000-000-572-50-47-01	City Water		\$154.15
001-000-000-572-50-47-02	City Sewer		\$209.67
001-000-000-572-50-47-03	Storm Drainage		\$9.83
001-000-000-576-80-47-01	Water-Parks, Sprinklers, Blikk		\$279.86
001-000-000-576-80-47-02	Sewer-Parks, Black Lake		\$183.38
001-000-000-576-80-47-03	Storm Drainage		\$29.49
409-000-000-535-00-47-02	Water		\$903.99
409-000-000-535-00-47-03	Sewer		\$1,675.79
409-000-000-535-00-47-05	Storm Drainage		\$29.48
Total Invoice - 6/4/2013 10:36:53 AM			\$4,220.56
Total 35478			\$4,220.56
Total City of Ilwaco			\$4,220.56
City of Long Beach			
35479			
	2013 - June - First meeting		
Invoice - 6/4/2013 9:50:29 AM			
001-000-000-521-10-50-00	Law Enforcement Contract		\$15,261.69
Total Invoice - 6/4/2013 9:50:29 AM			\$15,261.69
Total 35479			\$15,261.69

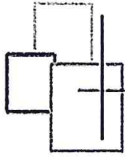
Total City of Long Beach Clatsop Power Equip Inc 35480			\$15,261.69
	2013 - June - First meeting		
	Invoice - 6/5/2013 11:49:10 AM		
	99621		
	001-000-000-576-80-31-00	Office & Operating Supplies	\$25.96
	Total Invoice - 6/5/2013 11:49:10 AM		\$25.96
Total 35480			\$25.96
Total Clatsop Power Equip Inc Dennis CO 35481			\$25.96
	2013 - June - First meeting		
	Invoice - 6/5/2013 11:19:01 AM		
	001-000-000-514-20-31-00	Office & Operating Supplies	\$27.98
	001-000-000-522-10-31-00	Office & Operating Supplies	\$43.73
	001-000-000-576-80-31-00	Office & Operating Supplies	\$16.16
	101-000-000-542-30-31-00	Roadway Operating	\$12.85
	401-000-000-534-00-31-00	Operation & Maintenance	\$252.80
	Total Invoice - 6/5/2013 11:19:01 AM		\$353.52
Total 35481			\$353.52
Total Dennis CO Department of Licensing 35511			\$353.52
	2013 - June - First meeting		
	Invoice - 6/6/2013 10:07:37 AM		
	trip permit		
	401-000-000-594-62-34-00	Plant Improvements	\$25.00
	Total Invoice - 6/6/2013 10:07:37 AM		\$25.00
Total 35511			\$25.00
Total Department of Licensing Englund Marine Supply Inc 35482			\$25.00
	2013 - June - First meeting		
	Invoice - 6/5/2013 12:13:59 PM		
	101-000-000-542-40-32-00	Storm Drainage Supplies	\$15.42
	401-000-000-534-00-31-00	Operation & Maintenance	\$91.21
	409-000-000-535-00-31-01	Operations And Maintenance	\$97.70
	Total Invoice - 6/5/2013 12:13:59 PM		\$204.33
Total 35482			\$204.33
Total Englund Marine Supply Inc Fastenal Company 35483			\$204.33
	2013 - June - First meeting		
	Invoice - 6/4/2013 10:38:29 AM		
	ORAST29508		
	409-000-000-535-00-31-01	Operations And Maintenance	\$168.98
	Total Invoice - 6/4/2013 10:38:29 AM		\$168.98
	Invoice - 6/4/2013 10:38:59 AM		
	ORAST29687		
	409-000-000-535-00-31-01	Operations And Maintenance	\$10.93
	Total Invoice - 6/4/2013 10:38:59 AM		\$10.93
Total 35483			\$179.91
Total Fastenal Company Goulter Diamond Bar Ranch 35484			\$179.91
	2013 - June - First meeting		
	Invoice - 6/4/2013 9:52:24 AM		
	409-000-000-535-00-45-00	Spray Sludge Disposal Site	\$1,333.33
	sludge site		
	Total Invoice - 6/4/2013 9:52:24 AM		\$1,333.33
Total 35484			\$1,333.33
Total Goulter Diamond Bar Ranch IPFS Corporation 35485			\$1,333.33
	2013 - June - First meeting		
	Invoice - 6/4/2013 10:40:43 AM		
	7-1-13 #10		
	001-000-000-511-50-46-00	Insurances	\$576.89
	001-000-000-522-10-46-00	Insurance	\$747.31
	001-000-000-572-50-46-00	Insurance	\$853.75
	001-000-000-576-80-46-00	Insurance	\$179.80
	101-000-000-543-30-40-01	Insurance	\$110.30
	104-000-000-573-90-46-00	Ihwaco Museum - Insurance	\$432.39
	401-000-000-534-00-46-00	Insurance	\$1,473.66
	408-000-000-531-38-46-00	Insurance	\$52.39
	409-000-000-535-00-46-00	Insurance	\$1,088.72
	Total Invoice - 6/4/2013 10:40:43 AM		\$5,515.21
Total 35485			\$5,515.21
Total IPFS Corporation Kubwater Resources Inc. 35486			\$5,515.21
	2013 - June - First meeting		
	Invoice - 6/5/2013 11:08:36 AM		
	3416		
	409-000-000-535-00-31-02	Chemicals	\$1,373.66
	Total Invoice - 6/5/2013 11:08:36 AM		\$1,373.66
Total 35486			\$1,373.66
Total Kubwater Resources Inc. Lake Whatcom Water and Sewer District 35487			\$1,373.66
	2013 - June - First meeting		
	Invoice - 6/4/2013 4:35:48 PM		

	vactor			
	401-000-000-594-62-34-00	Plant Improvements		\$6,000.00
	Total Invoice - 6/4/2013 4:35:48 PM			\$6,000.00
Total 35487				\$6,000.00
Total Lake Whatcom Water and Sewer District				\$6,000.00
Lakeside Industries, Inc.				
35488		2013 - June - First meeting		
	Invoice - 6/4/2013 10:39:29 AM			
	101-000-000-542-70-31-00	Roadside Operating		\$1,289.97
	Total Invoice - 6/4/2013 10:39:29 AM			\$1,289.97
Total 35488				\$1,289.97
Total Lakeside Industries, Inc.				\$1,289.97
LEAF				
35489		2013 - June - First meeting		
	Invoice - 6/4/2013 10:40:16 AM			
	4442821			
	001-000-000-514-20-31-00	Office & Operating Supplies		\$22.08
	001-000-000-522-10-31-00	Office & Operating Supplies		\$20.78
	101-000-000-543-30-30-00	Office And Operating		\$22.08
	401-000-000-534-00-31-00	Operation & Maintenance		\$22.08
	408-000-000-531-38-31-01	Operations & Maintenance		\$20.78
	409-000-000-535-00-31-01	Operations And Maintenance		\$22.08
	Total Invoice - 6/4/2013 10:40:16 AM			\$129.88
Total 35489				\$129.88
Total LEAF				\$129.88
Lindstrom & Son Construction Inc.				
35490		2013 - June - First meeting		
	Invoice - 6/4/2013 4:51:30 PM			
	401-000-000-534-00-48-01	Water Line Replacement		\$1,096.33
	Total Invoice - 6/4/2013 4:51:30 PM			\$1,096.33
Total 35490				\$1,096.33
Total Lindstrom & Son Construction Inc.				\$1,096.33
Michael S. Turner				
35491		2013 - June - First meeting		
	Invoice - 6/4/2013 9:51:34 AM			
	001-000-000-512-40-51-00	Municipal Court Services		\$412.00
		Court services		
	Total Invoice - 6/4/2013 9:51:34 AM			\$412.00
Total 35491				\$412.00
Total Michael S. Turner				\$412.00
Nancy McAllister				
35492		2013 - June - First meeting		
	Invoice - 6/4/2013 9:51:14 AM			
	001-000-000-512-40-51-00	Municipal Court Services		\$412.00
		Court services		
	Total Invoice - 6/4/2013 9:51:14 AM			\$412.00
Total 35492				\$412.00
Total Nancy McAllister				\$412.00
North Central Laboratories				
35493		2013 - June - First meeting		
	Invoice - 6/5/2013 11:09:13 AM			
	322130			
	409-000-000-535-00-31-01	Operations And Maintenance		\$258.38
	Total Invoice - 6/5/2013 11:09:13 AM			\$258.38
Total 35493				\$258.38
Total North Central Laboratories				\$258.38
Oman & Son				
35494		2013 - June - First meeting		
	Invoice - 6/5/2013 11:10:45 AM			
	May			
	001-000-000-576-80-48-00	Repairs & Maintenance		\$146.03
	401-000-000-534-00-31-00	Operation & Maintenance		\$140.79
	Total Invoice - 6/5/2013 11:10:45 AM			\$286.82
Total 35494				\$286.82
Total Oman & Son				\$286.82
One Call Concepts, Inc.				
35495		2013 - June - First meeting		
	Invoice - 6/4/2013 10:41:09 AM			
	3059070			
	101-000-000-543-30-30-00	Office And Operating		\$14.34
	401-000-000-534-00-31-00	Operation & Maintenance		\$14.34
	409-000-000-535-00-31-01	Operations And Maintenance		\$14.34
	Total Invoice - 6/4/2013 10:41:09 AM			\$43.02
Total 35495				\$43.02
Total One Call Concepts, Inc.				\$43.02
Pacific CO Auditor				
35512		2013 - June - First meeting		
	Invoice - 6/6/2013 11:02:02 AM			
	lien - Huddleston, Rehling, Lundgren			
	409-000-000-535-00-31-08	Office Supplies & Customer Service		\$216.00
	Total Invoice - 6/6/2013 11:02:02 AM			\$216.00
Total 35512				\$216.00
Total Pacific CO Auditor				\$216.00
Peninsula Sanitation Service, Inc.				



35496	2013 - June - First meeting		
Invoice - 6/4/2013 10:43:24 AM			
001-000-000-514-20-47-01	Garbage Bills		\$300.35
409-000-000-535-00-47-04	Garbage Services		\$125.29
Total Invoice - 6/4/2013 10:43:24 AM			\$425.64
Total 35496			\$425.64
Total Peninsula Sanitation Service, Inc.			\$425.64
Peninsula Visitors Bureau			
35497	2013 - June - First meeting		
Invoice - 6/5/2013 12:27:50 PM			
10321			
104-000-000-573-90-44-04	Peninsula Visitors Bureau		\$7,500.00
Total Invoice - 6/5/2013 12:27:50 PM			\$7,500.00
Total 35497			\$7,500.00
Total Peninsula Visitors Bureau			\$7,500.00
Sid's IGA			
35498	2013 - June - First meeting		
Invoice - 6/4/2013 10:45:56 AM			
001-000-000-576-80-34-00	Aquatic Weed Treatment		\$18.38
Total Invoice - 6/4/2013 10:45:56 AM			\$18.38
Invoice - 6/4/2013 10:45:59 AM			
401-000-000-534-00-31-00	Operation & Maintenance		\$5.56
Total Invoice - 6/4/2013 10:45:59 AM			\$5.56
Total 35498			\$23.94
Total Sid's IGA			\$23.94
Sunset Auto Parts Inc.			
35499	2013 - June - First meeting		
Invoice - 6/4/2013 10:49:31 AM			
923-766079			
001-000-000-522-10-31-00	Office & Operating Supplies		\$21.06
Total Invoice - 6/4/2013 10:49:31 AM			\$21.06
Invoice - 6/4/2013 10:49:30 AM			
923-767330			
001-000-000-576-80-31-00	Office & Operating Supplies		\$7.18
Total Invoice - 6/4/2013 10:49:30 AM			\$7.18
Invoice - 6/4/2013 10:49:28 AM			
401-000-000-534-00-31-00	Operation & Maintenance		\$15.45
Total Invoice - 6/4/2013 10:49:28 AM			\$15.45
Invoice - 6/4/2013 10:49:36 AM			
923-766762			
409-000-000-535-00-31-01	Operations And Maintenance		\$28.01
Total Invoice - 6/4/2013 10:49:36 AM			\$28.01
Invoice - 6/4/2013 10:49:37 AM			
923-766000			
409-000-000-535-00-31-01	Operations And Maintenance		\$75.17
Total Invoice - 6/4/2013 10:49:37 AM			\$75.17
Total 35499			\$146.87
Total Sunset Auto Parts Inc.			\$146.87
Tangly Cottage Gardening			
35500	2013 - June - First meeting		
Invoice - 6/4/2013 10:54:47 AM			
104-000-000-573-90-40-02	Miscellaneous		\$714.26
Total Invoice - 6/4/2013 10:54:47 AM			\$714.26
Total 35500			\$714.26
Total Tangly Cottage Gardening			\$714.26
Tidy By The Sea, LLC			
35501	2013 - June - First meeting		
Invoice - 6/4/2013 9:52:51 AM			
001-000-000-514-20-31-00	Office & Operating Supplies		\$65.00
001-000-000-572-50-41-00	Custodian Library		\$325.00
Total Invoice - 6/4/2013 9:52:51 AM			\$390.00
Total 35501			\$390.00
Total Tidy By The Sea, LLC			\$390.00
US Postmaster			
35502	2013 - June - First meeting		
Invoice - 6/4/2013 10:55:19 AM			
001-000-000-514-20-31-00	Office & Operating Supplies		\$106.00
Total Invoice - 6/4/2013 10:55:19 AM			\$106.00
Total 35502			\$106.00
Total US Postmaster			\$106.00
USA Blue Book			
35503	2013 - June - First meeting		
Invoice - 6/4/2013 4:52:26 PM			
401-000-000-534-00-31-00	Operation & Maintenance		\$481.09
Total Invoice - 6/4/2013 4:52:26 PM			\$481.09
Total 35503			\$481.09
Total USA Blue Book			\$481.09
Verizon Wireless			
35504	2013 - June - First meeting		
Invoice - 6/4/2013 10:56:16 AM			
9705202840			
401-000-000-534-00-42-00	Communications		\$102.20
Total Invoice - 6/4/2013 10:56:16 AM			\$102.20
Total 35504			\$102.20

Total Verizon Wireless				\$102.20
Visa				
35505		2013 - June - First meeting		
	Invoice - 6/5/2013 11:52:59 AM			
	001-000-000-514-20-31-00	Office & Operating Supplies		\$51.32
	001-000-000-522-10-31-00	Office & Operating Supplies		\$60.58
	401-000-000-534-00-31-06	Office & Customer Service		\$51.32
	409-000-000-535-00-31-08	Office Supplies & Customer Service		\$51.32
	Total Invoice - 6/5/2013 11:52:59 AM			\$214.54
	Invoice - 6/5/2013 12:07:19 PM			
	001-000-000-514-20-31-00	Office & Operating Supplies		\$30.00
	Total Invoice - 6/5/2013 12:07:19 PM			\$30.00
Total 35505				\$244.54
Total Visa				\$244.54
WA State Dept. of Ecology	*			
35506		2013 - June - First meeting		
	Invoice - 6/4/2013 10:57:37 AM			
	42313			
	408-000-000-582-38-72-01	Strmwater -Principal #I9900038		\$1,637.47
	408-000-000-592-38-83-01	Strmwater - Interest #I9900038		\$721.97
	Total Invoice - 6/4/2013 10:57:37 AM			\$2,359.44
Total 35506				\$2,359.44
Total WA State Dept. of Ecology	*			\$2,359.44
WA State Dept. of Health				
35507		2013 - June - First meeting		
	Invoice - 6/5/2013 11:05:31 AM			
	SW800			
	401-000-000-594-34-41-01	Engineering - Plant		\$778.00
	Total Invoice - 6/5/2013 11:05:31 AM			\$778.00
Total 35507				\$778.00
Total WA State Dept. of Health				\$778.00
Wadsworth Electric				
35508		2013 - June - First meeting		
	Invoice - 6/4/2013 10:56:39 AM			
	13575			
	409-000-000-535-00-41-01	Professional Services - Electrician		\$523.91
	Total Invoice - 6/4/2013 10:56:39 AM			\$523.91
Total 35508				\$523.91
Total Wadsworth Electric				\$523.91
Wilcox & Flegel Oil Co.				
35509		2013 - June - First meeting		
	Invoice - 6/5/2013 12:08:22 PM			
	CL98006			
	001-000-000-522-10-32-00	Gasoline		\$114.68
	Total Invoice - 6/5/2013 12:08:22 PM			\$114.68
	Invoice - 6/4/2013 11:01:34 AM			
	0524122-IN			
	409-000-000-535-00-32-00	Gas/oil Products		\$91.68
	Total Invoice - 6/4/2013 11:01:34 AM			\$91.68
Total 35509				\$206.36
Total Wilcox & Flegel Oil Co.				\$206.36
William R. Penoyar, Attorney at Law				
35510		2013 - June - First meeting		
	Invoice - 6/4/2013 9:51:01 AM			
	001-000-000-512-40-51-00	Municipal Court Services		\$412.00
	Total Invoice - 6/4/2013 9:51:01 AM			\$412.00
Total 35510				\$412.00
Total William R. Penoyar, Attorney at Law				\$412.00
Grand Total	Vendor Count	46		\$58,481.71



## Register

Number	Name	Fiscal Description	Balance	Amount
<u>35457</u>	Gardner, Daryl W	2013 - June - First meeting		\$1,730.96
<u>35458</u>	Jensen, David	2013 - June - First meeting		\$181.52
<u>35459</u>	Schweizer, Dennis	2013 - June - First meeting		\$1,936.76
<u>35460</u>	Staples, Terri P	2013 - June - First meeting		\$162.78
<u>35461</u>	Williams, Thomas R	2013 - June - First meeting		\$883.54
<u>35462</u>	AFLAC Remittance Processing	2013 - June - First meeting		\$23.80
<u>35463</u>	AWC - Life Insurance	2013 - June - First meeting		\$23.00
<u>35464</u>	AWC Employee Benefit Trust	2013 - June - First meeting		\$4,740.50
<u>35465</u>	Dept of Retirement - Def Comp	2013 - June - First meeting		\$280.00
<u>35466</u>	Dept of Retirement Systems	2013 - June - First meeting		\$4,153.88
ACH Pay - 760	Cassinelli, Michael	2013 - June - First meeting		\$422.10
ACH Pay - 761	Chambreau, Jon H.	2013 - June - First meeting		\$181.52
ACH Pay - 762	Forner, Gary	2013 - June - First meeting		\$372.35
ACH Pay - 776	Gustafson, David M.	2013 - June - First meeting		\$1,705.99
ACH Pay - 765	Hazen, Warren M.	2013 - June - First meeting		\$1,911.45
ACH Pay - 767	Kezele, Pamela J.	2013 - June - First meeting		\$955.95
ACH Pay - 768	Marshall, Fred	2013 - June - First meeting		\$181.52
ACH Pay - 779	Mc Kee, David A	2013 - June - First meeting		\$1,759.67
ACH Pay - 770	Mc Millan, Elaine	2013 - June - First meeting		\$943.90
ACH Pay - 771	Mulinix, Vinessa	2013 - June - First meeting		\$179.82
ACH Pay - 774	Stiarns, Jacob	2013 - June - First meeting		\$1,254.98
<u>EFT 6 5 13</u>	Discovery Benefits	2013 - June - First meeting		\$1,050.00
<u>EFT 6 5 13 2</u>	U.S. Treasury Department	2013 - June - First meeting		\$4,788.83
				<b>\$29,824.82</b>

We, the undersigned members of the city council of the City of Ilwaco, Pacific County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and the voucher numbers 35457 through 35466 and electronic payments totalling \$29824.82 are approved this 10th day of June, 2013

\_\_\_\_\_  
Council member

\_\_\_\_\_  
Council member

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Council member

# *Long Beach Police*

P.O. Box 795  
Long Beach, WA 98631

lbpdchief@centurytel.net

Phone 360-642-2911  
Fax 360-642-5273

06-01-13

Page 1 of 5

To: Mayor Andrew and Long Beach City Council

From: Chief Flint R. Wright

Ref.: Monthly Report for May 2013

During the month of May the Long Beach Police Department handled the following cases and calls:

## **Long Beach**

**470 Total Incidents**

Aid Call Assists: 4

Alarms: 6

Animal Complaints: 10

Assaults: 5

Assists: 111

(Includes 14 Law Enforcement Agency Assists Outside City Boundaries)

Burglaries: 2

Disturbance: 15

Drug Inv.: 7

Fire Call Assists: 5

Follow Up: 146

Found/Lost Property: 11

Harassment: 4

Malicious Mischief: 4

MIP – Alcohol: 0

MIP – Tobacco: 0

Missing Person: 3

Prowler: 1

Runaway: 2

Security Checks: 34

Suspicious: 14

Thefts: 9

Traffic Accidents: 3

Traffic Complaints: 16

Traffic Tickets: 2

Traffic Warnings: 22

Trespass: 6

Warrant Arrests: 17

Welfare Checks: 11

## **Ilwaco**

**329 Total Incidents**

Aid Call Assists: 2

Alarms: 3

Animal Complaints: 3

Assaults: 6

Assists: 46

Burglaries: 3

Disturbance: 10

Drug Inv.: 4

Fire Call Assists: 2

Follow Up: 117

Found/Lost Property: 3

Harassment: 2

Malicious Mischief: 2

MIP – Alcohol: 0

MIP – Tobacco: 0

Missing Person: 1

Prowler: 2

Runaway: 1

Security Checks: 74

Suspicious: 10

Thefts: 4

Traffic Accidents: 0

Traffic Complaints: 5

Traffic Tickets: 1

Traffic Warnings: 13

Trespass: 1

Warrant Arrests: 5

Welfare Checks: 9



Loyalty Day Weekend, May 4<sup>th</sup> – 5<sup>th</sup>, was full of events. I attended the dedication for Veteran's Field on the 4<sup>th</sup>. On the same date Ilwaco held its annual Children's Parade. The department provided 4 officers for the parade and a flagger (thanks to Councilman Linhart). On the 5<sup>th</sup> Long Beach held its annual parade. The department fielded 4 officers for the parade and 5 flaggers. The weather was beautiful and the crowds for all the events were large and as always well behaved.

I received a letter and certificate on the 9<sup>th</sup> from the Washington State Criminal Justice Training Commission verifying that the department had met its mandatory 24 hours of training per officer for 2012. In 2012 each officer received approx. 46 hours of training each. A copy of the certificate is attached.

On the 9<sup>th</sup> I received a thank you letter from the Long Beach Elks for Loretta. Loretta had participated with the Elks at a "youth table" at the Well Spring Town Hall event in April. A copy of the letter is attached.

Officer Jeff Cutting attended training May 13<sup>th</sup> – 17<sup>th</sup>. The course title was "Pressure Point Control Tactics Instructor Course". The course taught the most common types of resistance that officer's encounter and the best control techniques to deal with the resistance. It also dealt with the legal aspects of use of force and clarified the appropriate level of force for every level of resistance. By taking the instructor course Jeff will be able to train other officers in the department.

Officer Randy Busby worked his last day for the Long Beach Police Department on May 19<sup>th</sup>. Randy worked here for over 7 years. He has accepted a position with a police department in Arizona. The department held a going away dinner for Randy and his family earlier in May and we all wish Randy the best.

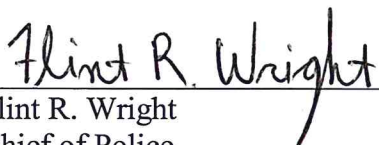
Officer Tim Mortenson attended training May 21<sup>st</sup> – 23<sup>rd</sup>. The course was a "street crimes seminar" that dealt with such topics as deadly force incidents, hostage negotiating, dealing with ambushes, interrogation tactics and many other subjects.

I assisted Child Protective Services on the 24<sup>th</sup> with interviewing candidates for a job opening they have for a case worker.

Memorial Day Weekend, May 24<sup>th</sup> – 27<sup>th</sup> was busy. The department dealt with numerous fight and disturbance calls. Hopefully this is not a preview of what to expect in the summer.

On Memorial Day, May 27<sup>th</sup>, I attended the Memorial Day Services at the Ilwaco Cemetery, Ilwaco Black Lake Monument and at Veterans Field in Long Beach. The weather was terrible but I was glad to see that there was still good sized attendance at the events. The department provided traffic control at the Black Lake Monument for that ceremony. I was glad to attend these events and take a moment to remember the over 1,318,000 men and women who have given their lives while serving during our various wars and conflicts.

On May 31<sup>st</sup> and June 1<sup>st</sup> the department held civil service testing for the purposes of establishing a hiring list.

  
\_\_\_\_\_  
Flint R. Wright  
Chief of Police



# Washington State Criminal Justice Training Commission

## Long Beach Police Department

Has satisfactorily met the requirements of WAC 139-05-300 & RCW 43.101.095 to achieve

## 2012 Compliance of the In-Service Training Mandate

Hereby recognizes that

Given May 6, 2013



Sue L. Rahr  
WSCJTC Executive Director





A FRATERNAL ORDER

## LONG BEACH LODGE NO. 1937

Benevolent and Protective Order of Elks

P.O. Box 370  
Long Beach, WA 98631

Chief Flint Wright  
Long Beach Police  
P.O. Box 795  
Long Beach, WA 98631

May 9, 2013

Dear Chief Wright,

On behalf of the Long Beach Elks, I would like to thank you for allowing us to participate with **Loretta Ostgaard** in the Wellspring Community Carnival. The **Long Beach Elks Youth Table** promoted *Drug Awareness, Gun Safety, Bicycle Safety, and Children's Fingerprint Identification*. It meant a lot to our Lodge to work in collaboration with the **Long Beach Police Department** and the **Pacific County Sheriff's Office** to keep our community youth safe.

Since the earliest days of the Elks, we have made a commitment to "lay a solid foundation for the future; building the moral and physical character of American boys and girls, the leaders of tomorrow." Thank you for partnering in our efforts to enable this commitment.

I would like to especially thank **Loretta Ostgaard** for her tremendous help in coordinating our table. Without her help, our table and contribution to our Community Youth would not have been possible. Thank you also to the Long Beach Police for providing materials for our table.

It was a successful event and we could not have done it without your partnership.

Sincerely,

Maiko Minami  
Exalted Ruler, President  
Long Beach Elks No. 1937



**CITY OF ILWACO**  
**CITY COUNCIL AGENDA ITEM BRIEFING**

- A. Meeting Dates:      Council Workshop:                      Public Hearing:  
                                 Council Discussion Item: 6/10/13      Council Business Item:
- B. Issue/Topic: **Contract with Nancy McAllister as Public Defender**
- C. Sponsor(s):  
    1. Mike Cassinelli    2.
- D. Background (overview of why issue is before council):  
    1. Nancy McAllister, who has been the city's public defender for some time, did not have a current contract.
- E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)  
    1. The mayor is seeking council confirmation for his appointment of Nancy McAllister as Ilwaco Public Defender.
- F. Impacts:  
    1. Fiscal: \$412.00 per month  
  
    2. Legal: Contract has been reviewed by City Attorney Heather Reynolds.  
  
    3. Personnel:  
  
    4. Service/Delivery:
- G. Planning Commission:      ☐ Recommended      ☒ N/A      ☐ Public Hearing on
- H. Staff Comments:  
    1.
- I. Time Constraints/Due Dates:
- J. Proposed Motion: **I move to confirm the mayor's appointment of Nancy McAllister as Ilwaco Public Defender and authorize the mayor to enter into a contractual agreement for the city's public defender services.**



120 First Avenue North  
PO Box 548 • Ilwaco, WA 98624  
Phone: 360.642.3145  
Fax: 360.642.3155  
info@ilwaco-wa.gov  
www.ilwaco-wa.gov

**PUBLIC DEFENDER  
CONTRACT FOR PROFESSIONAL SERVICES**

This agreement, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2013, by and between the City of Ilwaco, Washington, a Municipal Corporation of the State of Washington, hereinafter called CITY, and Nancy R. McAllister, hereinafter called PUBLIC DEFENDER.

Witnesseth:

**WHEREAS**, the CITY wishes to appoint a skilled and trained individual to serve as Public Defender for the Municipal Court; and

**WHEREAS**, the PUBLIC DEFENDER is trained in the legal profession and experienced as a public defender, possesses technical and professional expertise and is qualified to perform the services and tasks set forth in the agreement; and

**WHEREAS**, the CITY is responsible for the delivery of public defense services, whether those services are provided by contract, assigned counsel or a public defender office.

**NOW THEREFORE**, in consideration of the terms, conditions and covenants contained herein, the CITY and the PUBLIC DEFENDER agree as follows:

**SCOPE OF SERVICES**

In accordance with RCW 10.101.030, the PUBLIC DEFENDER is appointed by the mayor and confirmed by the City Council as the Ilwaco Public Defender. The PUBLIC DEFENDER agrees to provide her services as Ilwaco Public Defender, which court is held in the Pacific County South District Court, County of Pacific, State of Washington. The Public Defender shall represent all indigent defendants who have been appointed a public defender by Ilwaco Municipal Court for misdemeanor and/or gross misdemeanor charges filed in Ilwaco Municipal Court. The scope of such representation shall include all stages of the criminal case process from the time of appointment such as, but not limited to, arraignments, motions, pretrials, trials, sentence reviews and violations, probation reviews and violations, appeals, and any other hearing

Public Defender Contract for Professional Services

or case setting necessary to provide effective legal representation. For purposes of this subsection, a case appointment is considered all misdemeanor or gross misdemeanor charges filed against an indigent defendant arising out of the same incident or conduct.

### **DURATION**

The term of the Agreement shall begin \_\_\_\_\_, and shall terminate on December 31, 2013. The contract shall automatically renew for a successive one-year terms unless terminated. In the event the CITY reorganizes or disbands the Municipal Court, the CITY may terminate this agreement with thirty (30) days written notice to the PUBLIC DEFENDER.

### **COMPENSATION**

For services rendered pursuant to this agreement, the CITY will pay the PUBLIC DEFENDER \$412 per month for her services as Public Defender. The parties agree to renegotiate compensation on an annual basis.

The PUBLIC DEFENDER is an independent contractor and is not entitled to any benefits enjoyed by the CITY's regular full- or part-time employees. The PUBLIC DEFENDER, as an independent contractor, waives any claim in nature of a tax, charge, cost or employee benefit, which would attach if the PUBLIC DEFENDER were held to be an employee of the CITY.

The PUBLIC DEFENDER will pay applicable federal, state, county or municipal business or employee taxes, which may be due as a result of this Agreement. The CITY will pay applicable federal taxes as may be due as a result of this Agreement.

### **COMPLIANCE WITH LAWS**

The PUBLIC DEFENDER, in the performance of this Agreement, shall comply with applicable federal, state and local laws and ordinances, including regulations for licensing, certification, accreditation and any other standards necessary to ensure quality of services.



### **NON-DELEGATION**

The services to be furnished under the terms of this Agreement shall be performed by the PUBLIC DEFENDER personally, and shall not be delegated or subcontracted in whole or in part without the express consent of the mayor of the CITY.

### **HOLD HARMLESS AND INDEMNIFICATION**

The PUBLIC DEFENDER shall indemnify and hold the CITY and its agents, employees and officers harmless from any and all claims, demands, suits at law or equity, actions, penalties, losses, damages or costs of whatsoever kind of nature, brought against the CITY arising from the Agreement.

### **WAIVER**

The failure of the CITY or the PUBLIC DEFENDER to seek redress for violation of or to insist upon the strict performance of any covenant or condition of this Agreement shall not prevent a subsequent act that would have originally constituted a violation from having all the force and effect of an original violation.

### **CHOICE OF LAW, VENUE AND SEVERABILITY**

This Agreement shall be construed in accordance with the substantive law of the State of Washington. If action is brought to enforce this Agreement, it shall be filed in Pacific County, Washington. If any portion of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision, it would become valid and enforceable, then such provision shall be deemed to be written, construed and enforced as so limited.

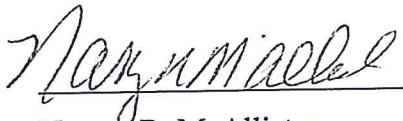


### ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the parties hereto, supersedes all existing agreements between them, and cannot be changed or terminated except by a written agreement signed by the parties.

MUNICIPAL COURT PUBLIC DEFENDER

CITY OF ILWACO

 5-31-13  
Nancy R. McAllister

\_\_\_\_\_  
Mike Cassinelli, Mayor

**CITY OF ILWACO  
CITY COUNCIL AGENDA ITEM BRIEFING**

A. Meeting Dates:      Council Workshop:                      Public Hearing:  
                                 Council Discussion Item: 5/13/13      Council Business Item:

B. Issue/Topic: **Rejection of Indian Creek Reservoir project bid**

C. Sponsor(s):

1. Mike Cassinelli
- 2.

D. Background (overview of why issue is before council):

1. Bids for the Indian Creek Reservoir project were due 5/29/13. The city received three bids, which were over the project funding from the Drinking Water State Revolving Loan Fund. City Engineer Nancy Lockett is recommending the city reject the bids and rebid a streamlined project to ensure we meet the critical goal of providing a reservoir that works in concert with the existing reservoir (see attached).

E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)

1. See city engineer's attached memo.

F. Impacts:

1. Fiscal: \$710,333 (lowest bid) minus \$450,000 (DWSRF construction funds) = \$260,333
2. Legal:
3. Personnel:
4. Service/Delivery:

G. Planning Commission:      ☐ Recommended      ☒ N/A      ☐ Public Hearing on

H. Staff Comments:

1. See city engineer's attached memo.

I. Time Constraints/Due Dates: Bids not awarded within 60 consecutive calendar days may be withdrawn.

J. Proposed Motion: **I move that the bids for the DWSRF funded Indian Creek Reservoir project be rejected due to insufficient funds available to award and construct the project, and a streamlined project be rebid.**

## City Clerk

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**From:** Elaine McMillan [treasurer@ilwaco-wa.gov]  
**Sent:** Wednesday, June 05, 2013 10:33 AM  
**To:** City Clerk  
**Subject:** FW: Recommendation for Indian Creek and City Center Reservoir bids  
**Attachments:** Indian Creek Reservoir Recommendation.doc

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**From:** Nancy Lockett [mailto:nlockett@g-o.com]  
**Sent:** Tuesday, June 04, 2013 10:44 AM  
**To:** Mayor Mike Cassinelli; Elaine McMillan  
**Subject:** Recommendation for Indian Creek and City Center Reservoir bids

Mayor and Elaine,

Please see the attached regarding the Indian Creek Reservoir bid. Our recommendation is to rebid a streamlined project. The critical goal of the project is to provide a reservoir that works in concert with the existing reservoir.

City Center Reservoir:

We have the following recommendations that could be incorporated into a change order following award to reduce the price of the project.

1. Demolish the existing tank prior to start of construction. We have contacted International Pipe and Tank to see if their offer to remove the tank at no cost to the City (they would get the wood) still stands. They are checking their schedule to see if they could get the work done prior to when the contractor would like to start. The contractor has said that he would like to have to tank on site prior to starting the major earth clearing and pipe installation. He estimates that if the project is awarded soon the tank could be manufacturer and on-site in early October. The piping would be installed immediately prior to that time and the pad ready for concrete pouring since the bottom hoop of the tank must be embedded in concrete. Long story short, the existing tank should be removed by mid-September.
2. Delete fencing.
3. Reduce thickness of steel – still meet AWWA standards.
4. Use corrugated metal or plastic for drainage piping.

We have talked with the tank manufacturer and the low bid contractor regarding the need to reduce the project costs. Both of them are willing to work towards that end.

We have checked Clackamas' references and are satisfied they will be able to complete the project. Clackamas is an Oregon firm and all employees are Oregon based. They don't pay Washington L&I. Adam is working with Clackamas to verify the workman's comp, etc. that they have. Adam will be sending you some questions to forward to Heather. We think they satisfy the requirements but Heather should weigh in on it.

We recommend the City award the contract to Clackamas Construction. We will work with them to get the project within budget.

Nancy

Nancy Lockett, P.E.  
Gray & Osborne, Inc.  
701 Dexter Ave N. Suite 200  
Seattle WA, 98109

Ph(206)284-0860  
Fx(206)283-3206

## Indian Creek Reservoir Recommendation

Rebid project with reduced scope of work

Items to reduce:

- Delete electrical, telemetry and instrumentation with the exception of level sensor in new tank and signal connection to existing phone line (Can be done at a later time. Continue to use existing telephone line for information regarding tank levels)
- Delete vault and flow meter (Can be done at a later date)
- Eliminate primary power service (\$6,000) (Can be done at a later date)
- Reduce height of reservoir by 1.5 feet (reduction in freeboard but still within acceptable design standards. The additional 1.5 feet would require an extra day of tank labors as well as material – per tank installer)
- Site drainage to south side of road rather than across the road
- Reduce cleared area around tank
- Reuse fence to the extent possible
- Broadcast excavated material on site
- Reduce new tank influent/effluent piping to 8-inch

Schedule:

Readvertise: June 12, 2013

Bid Open: June 26, 2013

Award: July 8, 2013



BIDDER		ENGINEER'S ESTIMATE		BIG RIVER EXCAVATING		ROGNLIN'S, INC.		NOVA CONTRACTING, INC.		
BIDDER ADDRESS				1050 Olney Avenue Astoria, OR 97103		321 West State Street Aberdeen, WA 98520		10615 Delphi Road SW Olympia, WA 98512		
WASHINGTON STATE WORKMAN'S COMP. ACCT. NO.				012,316-00		216583*01		20691300		
WASHINGTON STATE CONTRACTOR'S REG. NUMBER				BIGRIE*955DW		RO-GN-L**342LF		NOVACI*991N3		
BID BOND OR OTHER GOOD FAITH TOKEN				5% BID BOND		5% BID BOND		5% BID BOND		
NO.	ITEM	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Minor Changes	1 CALC	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
2	Mobilization and Demobilization	1 LS	\$39,690.00	\$39,690.00	\$40,000.00	\$40,000.00	\$50,000.00	\$50,000.00	\$79,000.00	\$79,000.00
3	Salvage and Demolition	1 LS	\$1,000.00	\$1,000.00	\$4,330.00	\$4,330.00	\$5,000.00	\$5,000.00	\$12,000.00	\$12,000.00
4	Temporary Erosion Control	1 LS	\$5,000.00	\$5,000.00	\$4,640.00	\$4,640.00	\$5,000.00	\$5,000.00	\$4,000.00	\$4,000.00
5	Locate Existing Utilities	1 LS	\$2,500.00	\$2,500.00	\$1,116.00	\$1,116.00	\$1,500.00	\$1,500.00	\$9,000.00	\$9,000.00
6	Trench Excavation Safety System	1 LS	\$3,000.00	\$3,000.00	\$4,479.00	\$4,479.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
7	Site Earthwork	1 LS	\$15,100.00	\$15,100.00	\$25,156.00	\$25,156.00	\$25,000.00	\$25,000.00	\$153,000.00	\$153,000.00
8	Unsuitable Excavation	160 CY	\$15.00	\$2,400.00	\$43.50	\$6,960.00	\$30.00	\$4,800.00	\$40.00	\$6,400.00
9	Site Piping	1 LS	\$85,000.00	\$85,000.00	\$123,068.00	\$123,068.00	\$145,000.00	\$145,000.00	\$16,600.00	\$16,600.00
10	Gravel Borrow	430 TN	\$20.00	\$8,600.00	\$19.60	\$8,428.00	\$15.00	\$6,450.00	\$40.00	\$17,200.00
11	Crushed Surfacing Base Course	220 TN	\$25.00	\$5,500.00	\$44.00	\$9,680.00	\$35.00	\$7,700.00	\$50.00	\$11,000.00
12	Surface Restoration	1 LS	\$2,300.00	\$2,300.00	\$5,242.00	\$5,242.00	\$15,000.00	\$15,000.00	\$32,000.00	\$32,000.00
13	Fencing	450 LF	\$30.00	\$13,500.00	\$36.00	\$16,200.00	\$35.00	\$15,750.00	\$36.00	\$16,200.00
14	Concrete Reservoir	1 LS	\$163,000.00	\$163,000.00	\$303,637.00	\$303,637.00	\$290,000.00	\$290,000.00	\$260,000.00	\$260,000.00
15	Electrical, Telemetry, and Instrumentation	1 LS	\$86,000.00	\$86,000.00	\$95,000.00	\$95,000.00	\$80,800.00	\$80,800.00	\$60,000.00	\$60,000.00
16	Primary Power Service	1 LS	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
Subtotal:				\$443,590.00		\$658,956.00		\$665,000.00		\$689,400.00
Sales Tax @ 7.8%				\$34,600.02		\$51,397.01		\$51,870.00		\$53,773.20
TOTAL CONSTRUCTION COST				\$478,190.02		\$710,353.01		\$716,870.00		\$743,173.20
Sealed bids were opened at the City Hall, 120 First Avenue, Ilwaco, Washington 98624 on Wednesday, May 29, 2013, at 1:00 p.m. (local time).										
I hereby certify that, to the best of my knowledge, the above tabulations are true and correct transcriptions of the unit prices and total amounts bid.										
<div>Adam J. Miller</div> <div>ADAM J. MILLER, P.E.</div>										
DENOTES MATHEMATICAL OR ROUNDING ERROR										

DATE: 5/30/13  
 DRAWN: HJ  
 CHECKED: AM  
 APPROVED: AM

# CITY OF ILWACO

## CITY COUNCIL AGENDA ITEM BRIEFING

A. Meeting Dates: Council Workshop: Public Hearing:  
Council Discussion Item: 6/10/13 Council Business Item:

Issue/Topic: **USDA applications for Sahalee Water and Sewer improvements**

B. Sponsor(s):

1. Jon Chambreau
- 2.

C. Background (overview of why issue is before council):

1. During the Spring of 2012, the City of Ilwaco submitted applications to the USDA with the understanding that the resulting offer would be comprised of both grant and loans. The USDA is unable to offer grant funding toward either project. The current offer is with a term of 40 years at 2.75%. The funds would need to be spent within 5 years after an agreement is signed. The USDA would like the city to accept or turn down their offer. The city did apply to the Public Works Board for the water portion of the project, but was removed from the list during this legislative cycle. The PWB is taking the position that water projects should be funded by DWSRF and sewer by the DOE SRF. If the city applied to these other sources, the following would be the anticipated terms compared to the USDA offer:

<b>WATER</b>	<b>\$814,000</b>		
	<u>USDA</u>		<u>DWSRF</u>
term	40 years		20 years
rate	2.75%		1.50%
payment	33,806		47,412
interest expense	538,266		134,241
<b>SEWER</b>	<b>\$1,423,000</b>		
	<u>USDA</u>		<u>DOE SRF</u>
term	40 years		20 years
rate	2.75%		2.70%
payment	59,099		93,015
interest expense	940,973		437,299

The city recently received \$44,000 from the Department of Ecology SRF to begin the initial leg work on the Sahalee project. The city engineer has stated that now that the Nesadi sewer line is being replaced, the rest of the sewer replacement in Sahalee could be deferred to a 5 to 10 year window. The water improvement portion of the project, she feels, should be completed within the next five years.

D. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)

1. Does the city council prefer to accept or reject the offers made by the USDA? Or, request that the USDA continue to defer the offer while applications are submitted to the other funders to secure interest rates while interest rates are still low?

E. Impacts:

1. Fiscal:
2. Legal:
3. Personnel: n/a
4. Service/Delivery: n/a

F. Planning Commission: ☐ Recommended ☒ N/A ☐ Public Hearing on

G. Staff Comments:

1. None

H. Time Constraints/Due Dates: USDA has requested a decision.

I. Proposed Motion:



City of Ilwaco  
Water and Sewer fund projections

Water Fund	1.03 *	Forecast 2013	Forecast 2014	Forecast 2015	Forecast 2016	Forecast 2017
Revenues						
Sales *		647,149	666,563	686,560	707,157	728,372
Connections		2,702,150	19,500	19,500	19,500	19,500
Subtotal		3,349,299	686,063	706,060	726,657	747,872
Expenditures						
Salary and Benefits*		224,104	263,327	303,727	312,839	322,224
O&M*		33,900	34,917	35,965	37,043	38,155
Chemicals*		32,000	32,960	33,949	34,967	36,016
Excise *		32,545	33,521	34,527	35,563	36,630
Insurance *		18,930	19,498	20,083	20,685	21,306
Electricity*		31,104	32,037	32,998	33,988	35,008
Other*		97,340	100,260	103,268	106,366	109,557
Debt Svc		35,161	35,161	35,161	97,161	97,161
Capital Expenditures		2,868,116	63,500	500	44,200	27,500
Subtotal		3,373,200	615,181	600,177	722,812	723,556
Beginning Balance		56,617	32,716	103,599	209,482	213,327
Net Activity		(23,901)	70,882	105,884	3,845	24,316
Ending Balance		32,716	103,599	209,482	213,327	237,643
Estimated Desired Reserve		189,865	158,365	180,215	171,865	158,115
Reserve surplus(shortfall)		(157,149)	(54,767)	29,267	41,462	79,528
2013 Ending Fund Balance		32,716	103,599	209,482	213,327	237,643
Less:						
New Construction/Equipment Replacement				29,267	41,462	6,778
Loan Reptmt Rsv (see fund 404)						
Equipment Replacement @ 50% of next year		31,750	250	22,100	13,750	72,750
Emergency Reserve		-	45,233	100,000	100,000	100,000
Operating Reserve 12.5% of expense		966	58,115	58,115	58,115	58,115
Desired Reserve		32,716	103,599	209,482	213,327	237,643

includes addition of water  
distribution staff mid 2014



Sewer Fund 1.03

Revenues

	Forecast 2013	Forecast 2014	Forecast 2015	Forecast 2016	Forecast 2017
Sales*	790,000	813,700	838,111	863,254	889,152
Seaview Fees & Loan match	263,039	294,136	294,136	294,136	294,136
Loan Proceeds & Transfer in	794,000	-	-	-	-
Connections	19,100	18,410	18,410	18,410	18,410
Subtotal	1,866,139	1,126,246	1,150,657	1,175,801	1,201,698

Expenditures

Salary and Benefits*	166,531	171,527	176,673	181,973	187,432
O&M*	8,545	8,801	9,065	9,337	9,617
Chemicals*	21,000	21,630	22,279	22,947	23,636
Excise*	15,841	16,316	16,806	17,310	17,829
Sludge Site	28,000	28,840	29,705	30,596	31,514
Insurance *	13,988	14,408	14,840	15,286	15,744
Electricity*	62,000	63,860	65,776	67,749	69,782
Other*	104,405	107,537	110,763	114,086	117,509
Debt Svc	319,079	451,079	469,942	519,942	519,942
Project	821,299	-	-	-	-
Capital Expenditures	158,000	159,325	168,950	147,000	85,800
Subtotal	1,718,689	1,043,324	1,084,800	1,126,227	1,078,806

Beginning Balance

Beginning Balance	121,164	268,614	351,536	417,394	466,967
Net Activity	147,450	82,922	65,858	49,574	122,893
Ending Balance	268,614	351,536	417,394	466,967	589,860

Estimated Desired Reserve

Estimated Desired Reserve	384,839	389,651	378,676	348,076	347,776
Reserve surplus(shortfall)	(116,225)	(38,115)	38,717	118,891	242,084

Reserve Distribution based on proforma

	2013	2014	2015	2016	2017
<i>2013 Ending Fund Balance</i>	268,614	351,536	417,394	466,967	589,860
Less:					
Equipment Replacement @ 50% of next year					
Loan Repayment Rsv (see Fund 404)					
New Construction Rsv	-	-	48,292	128,466	251,359
Emergency Reserve	100,000	100,000	100,000	100,000	100,000
Goulter property purchase reserve (1.44 million)	37,386	115,460	144,000	144,000	144,000
Operating Reserve 12.5% of expense	51,565	51,601	51,601	51,601	51,601
<i>Desired Reserve</i>	268,614	351,536	417,394	466,967	589,860